

3 February 2021



Dear PRCA Member,

For some of the attendees, the PRCA AGM and lunch in the Merrion Hotel at the end of February last year was one of the last business and social events they attended. Unfortunately, this year we will not be able to host a physical gathering. We did consider postponement in the hope of an easing of the public health restrictions but as we have no certainty when it would be safe, we have decided to hold the AGM online. This is provided for under the Companies (Miscellaneous Provisions (Covid-19)) Act 2020.

Therefore, the 32nd Annual General Meeting of PRCA (Ireland), will be held online on **Friday 26 February 2021 at noon**. Although we cannot meet in person, I hope you will make time to attend as we have elections to hold and information to share on the Association and its work.

The AGM will be followed by an **expert briefing** and question and answer session on topical issues in corporate risks insurance.

The AGM will see the normal business conducted and members will be asked to approve the appointment of a new Chairperson in addition to voting on nominees for two Board vacancies. Nominees must be a director of a member company, preferably a managing director or equivalent, and engaged in the capacity of a public relations consultant or as a sole proprietor member. Nomination forms are in this AGM folder.

In this folder you will also find the necessary papers relating to the following:

Agenda, Minutes and Notice of the AGM

The Notice of the AGM, which contains important information about the meeting, the Agenda, and the Minutes of the 2019 AGM.

Memorandum and Articles of Association: Special Resolution

The Board is proposing a special resolution to amend the Memorandum and Articles of Association of the PRCA to allow for future AGMs to be held online where, in the opinion of the directors, this is deemed necessary. If accepted, the amendments will also allow for all forms and proxies to be delivered electronically (e.g. by email) as well as in hardcopy. A copy of the special resolution is available in this folder.

Proxy Form

If you cannot attend on the day, but wish to vote, you can appoint a member who is attending, to vote for you. A proxy form to allow this is available in this folder.

Financial Accounts

The Association's 2019/2020 Financial Accounts are available in this folder.

If for some reason you cannot access the members-only area and the documents there, please email info@prca.ie.

Please email aine@prca.ie to confirm attendance (or apologies) and to receive the necessary link and password to the online meeting.

We look forward to seeing you then,

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Martina Byrne', is positioned below the 'Yours sincerely,' text.

Dr Martina Byrne
Chief Executive, Public Relations Consultants Association (Ireland)

Diary note:

Friday 26 February

12:00 noon (sharp):

12:30pm

Annual General Meeting, PRCA

Corporate Insurance Briefing